

MICHIGAN COMMISSION ON SERVICES TO THE AGING MEETING

**Michigan Department of Health and Human Services
Aging and Adult Services Agency
Radisson Hotel & Conference Center
7501 W. Saginaw Hwy.; Lansing, MI
September 18, 2015 @9:00 AM
MINUTES**

CALL TO ORDER

Commissioner Wishart called the meeting to order at 9:00 A.M. This was followed by the Pledge of Allegiance, led by Commissioner Burri.

COMMISSION ROLL CALL

The Commission roll call was taken and a quorum was present.

COMMISSION MEMBERS PRESENT

Dona Wishart, Michael Burri, Douglas Chalgian, Joan Ilardo, Gerald Irby, Kathleen LaTosch, Harold Mast, Donna Murray-Brown, Richard Ortega, Reneé Reid-Smith, Jeffery Schade, Michael Sheehan and Kristie Zamora.

COMMISSION MEMBERS ABSENT (excused)

Matthew Adeyanju and Sibyl Ellis.

AGING AND ADULT SERVICES AGENCY (AASA) STAFF PRESENT

Leslie Shanlian, Eric Berke, Steve Betterly, Dan Doezema, Carol Dye, Dawn Jacobs, Sherri King, Phil Lewis, Laura McMurtry, Tari Muniz, Wendi Middleton, Becky Payne, Sally Steiner, Dawne Velianoff, Scott Wamsley and Victoria Adkins, AASA intern.

VISITORS/GUESTS PRESENT

Mary Ablan, Executive Director of AAAAM, Laurie Sauer, Executive Director of Region 9 AAA, Robert Schlueter, Executive Director of Region 10 AAA, Tom Czerwinski, Executive Director, Sandra Ghoston-Jones and Jackie O'Connor of Region 8 AAA, Amy Florea of Senior Resources, Region 14 AAA, Lynn Kellogg, Executive Director and Pat Dehaney of Region IV AAA, Laura Sutter, Coordinator of Region III-C AAA, Kathy Boles, Executive Director, Patti Kerns and Yaushica Brown of Region V AAA, Judy Sivak, Executive Director of Region 3-A AAA, Marion Owen, Executive Director, Carl Buonodono, Sara Levine, LeeAnna Olson and Joe Reeves of Region 6 AAA.

APPROVAL OF AGENDA

Commissioner Wishart requested an amendment to the agenda, and asked for a motion to approve the amended agenda.

A motion was made by Commissioner Ortega to approve the amended agenda.
Commissioner Irby seconded the motion.

This motion was approved unanimously with a voice vote.

APPROVAL OF COMMISSION MINUTES

Commissioner Wishart asked for a motion to approve the August 21, 2015, minutes.

A motion was made by Commissioner Mast to approve the minutes. Commissioner Reid-Smith seconded the motion. This motion was approved unanimously with a voice vote.

PUBLIC COMMENT RELATED TO AGENDA ITEMS

None.

COMMISSION CHAIR REPORT

Commissioner Wishart provided a welcome and thanked all in attendance.

Commissioner Wishart requested commissioners let Ms. Dye know if they need business cards by the first of the following week.

Commissioner Wishart asked for a volunteer to serve on the Creating Confident Caregivers Master Trainer Review Panel along with Commissioners Ilardo and Reid-Smith.

Commissioner LaTosch volunteered to serve on this committee.

Commissioner Wishart stated letters will be sent to persons in new positions that may have ties to aging issues to help build relationships, and will be invited to attend CSA meetings.

Commissioner Wishart stated a press release was issued on the State of Michigan's State Employees Charitable Campaign (SECC), and asked Ms. Dye to send this to the CSA.

Commissioner Wishart noted there is a Connect Michigan conference, in part related to the digital divide among older adults, broadband services across Michigan, and on building efficiencies and effectiveness into healthcare through digital and electronic means on October 20th in Lansing, and she asked Ms. Dye to send additional information on this.

Commissioner Wishart thanked Commissioners who assisted with the No Wrong Door and LEAN processes, and their support through their participation and ideas on efficiencies.

Commissioner Wishart thanked AASA staff, AAA Directors, and commissioners for their review and work on the AIPs.

AGING AND ADULT SERVICES AGENCY (AASA) DEPUTY DIRECTOR REPORT

Deputy Director Shanlian stated an Administration for Community Living representative visited AASA and it went extremely well, noting AASA will be getting a new representative.

Deputy Director Shanlian stated with regard to the merger, it was originally thought the PACE program would come to AASA, but that is no longer the case; it will remain in the Medical Services Administration, who is getting a new director, Chris Priest.

LEGISLATIVE UPDATE

Phil Lewis, AASA's Public Affairs Specialist, provided an update on the CARE Act.

FINANCIAL UPDATE

Scott Wamsley, AASA staff, provided updates on AASA's budget and finance.

BUSINESS ITEMS

Request for Approval of Fiscal Year (FY) 2016 Merit Award Trust Fund (MATF)

Caregiver Support Program Allocations

Dan Doezema, AASA staff, provided an overview of where the MATF funds came from and what they will be used for.

Mr. Doezema requested approval of the FY 2016 MATF Caregiver Support Program allocations.

A motion was made by Commissioner Sheehan to approve the FY 2016 MATF Caregiver Support Program allocations, as presented. Commissioner Murray-Brown seconded the motion.

Commissioner Reid-Smith asked how funding is split for Senior Services between AAA Regions 3-A, 3-B and 3-C. Mr. Doezema stated he will get that information for her.

Additional discussion followed and this motion was approved with a 12-0-1 vote.

Request for Approval of FY 2016 Annual Implementation Plan (AIP) for Northeast Michigan Community Service Agency/Region 9 AAA

Mr. Doezema introduced Laurie Sauer, Executive Director of the Region 9 AAA, and highlighted their ongoing activities, noting there were no special conditions.

Ms. Sauer provided a brief overview, background and current and ongoing efforts.

A motion was made by Commissioner Burri to approve the FY 2016 AIP for Region 9 AAA, as presented. Commissioner Irby seconded the motion.

Additional discussion followed and this motion was approved with an 11-0-1 vote.

Request for Approval of FY 2016 AIP for AAA of Northwest Michigan, Inc., Region 10

Mr. Doezema introduced Bob Schlueter, Executive Director of the Northwest Michigan, Inc., Region 10 AAA, and highlighted their ongoing activities, noting there were no special conditions.

Mr. Doezema requested approval of the FY 2016 AIP for Northwest Michigan, Inc., Region 10 AAA.

A motion was made by Commissioner Sheehan to approve the FY 2016 AIP for Northwest Michigan, Inc., Region 10 AAA, as presented. Commissioner Irby seconded the motion.

Mr. Schlueter provided a brief overview, background and current and ongoing efforts.

Additional discussion followed and this motion was approved with a 13-0-0 vote.

Request for Approval of FY 2016 AIP for AAA of Western Michigan, Inc., Region 8

Eric Berke introduced Tom Czerwinski, Executive Director of the Western Michigan, Inc., Region 8 AAA, and Sandra Ghoston-Jones, and highlighted their ongoing activities, noting there were no special conditions.

Mr. Berke requested approval of the FY 2016 AIP for the Region 8 AAA.

A motion was made by Commissioner Schade to approve the Region 8 AAA, as presented. Commissioner Ortega seconded the motion.

Mr. Czerwinski provided a brief overview, background and current and ongoing efforts.

Additional discussion followed and this motion was approved with an 11-0-1 vote.

Request for Approval of FY 2016 AIP for Senior Resources, Region 14 AAA

Mr. Berke introduced Amy Florea, Community Service Director for Senior Resources, Region 14 AAA, and highlighted their ongoing activities, noting there were no special conditions.

Mr. Berke requested approval of the FY 2016 AIP for Senior Resources, Region 14 AAA.

A motion was made by Commissioner Ilardo to approve the FY 2016 AIP for the Senior Resources, Region 14 AAA, as presented. Commissioner Mast seconded the motion.

Ms. Florea provided a brief overview, background and current and ongoing efforts.

Additional discussion followed and this motion was approved with a 13-0-0 vote.

Request for Approval of FY 2016 AIP for Region IV AAA

Mr. Berke introduced Lynn Kellogg, Executive Director, and Pat DeHaney of Region IV AAA, and highlighted their ongoing activities, noting there were no special conditions.

Mr. Berke requested approval of the FY 2016 AIP for Region IV AAA.

A motion was made by Commissioner Murray-Brown to approve the FY 2016 AIP for Region IV AAA, as presented. Commissioner Ilardo seconded the motion.

Ms. Kellogg provided a brief overview, background and current and ongoing efforts.

Additional discussion followed and this motion was approved with a 12-0-0 vote.

The CSA adjourned for lunch at 11:57 AM and resumed at 12:35 PM.

Request for Approval of FY 2016 AIP for Branch-St. Joseph AAA Region III-C

Sherri King, AASA staff, introduced Laura Sutter, Program Coordinator for the Region III-C AAA, and highlighted their ongoing activities, noting there were no special conditions.

Ms. King requested approval of the FY 2016 AIP for Region III-C AAA.

A motion was made by Commissioner Ilardo to approve the FY 2016 AIP for Region III-C AAA, as presented. Commissioner Ortega seconded the motion.

Ms. Sutter provided a brief overview, background and current and ongoing efforts.

Additional discussion followed and this motion was approved with a 12-0-0 vote.

Request for Approval of United States Department of Agriculture (USDA), Senior Farmers Market Nutrition Program (SFMNP) Funding, Known as Senior Project Fresh/Market FRESH in Michigan

Ms. King stated this memo is in follow up to the USDA Senior Project Fresh memo approved at the April CSA meeting. The USDA awarded AASA additional funding for extra coupons and administrative costs, along with local funds. Ms. King noted additional information will be forthcoming on state and county number of coupons, Market Masters, percent of folks using the coupons by county, etc. in November.

A motion was made by Commissioner Mast to approve the USDA SFMNP funding, known as Senior Project Fresh/Market FRESH in Michigan, as presented. Commissioner Reid-Smith seconded the motion.

Additional discussion followed and this motion was approved with an 11-0-0 vote.

Request for Approval of FY 2016 AIP for Region 5 Valley AAA

Laura McMurtry, AASA staff, introduced Kathy Boles, Executive Director, and Yaushica Brown of Region 5 AAA, and highlighted their ongoing activities, noting there were no special conditions.

Ms. McMurtry requested approval of the FY 2016 AIP for Region 5 AAA.

A motion was made by Commissioner LaTosch to approve the FY 2016 AIP for Region 5 AAA, as presented. Commissioner Zamora seconded the motion.

Ms. Boles provided a brief overview, background and current and ongoing efforts.

Additional discussion followed and this motion was approved with a 12-0-0 vote.

Request for Approval of FY 2016 AIP for Region 3-A AAA

Steve Betterly, AASA staff, introduced Judy Sivak, Executive Director of the Region 3-A AAA, and highlighted their ongoing activities, noting there were no special conditions.

Mr. Betterly requested approval of the FY 2016 AIP for Region 3-A AAA.

A motion was made by Commissioner Schade to approve the FY 2016 AIP for Region 3-A AAA, as presented. Commissioner Ortega seconded the motion.

Ms. Sivak provided a brief overview, background and current and ongoing efforts.

Additional discussion followed and this motion was approved with a 12-0-0 vote.

Request for Approval of FY 2016 AIP for Tri-County Office on Aging, Region 6 AAA

Mr. Betterly introduced Marion Owen, Executive Director, and LeeAnna Olson of Tri-County Office on Aging, Region 6 AAA, and highlighted their ongoing activities, noting there were no special conditions.

Mr. Betterly requested approval of the FY 2016 AIP for Region 6 AAA.

A motion was made by Commissioner Ilardo to approve the FY 2016 AIP for Region 6 AAA, as presented. Commissioner Murray-Brown seconded the motion.

Ms. Owen provided a brief overview, background and current and ongoing efforts.

Additional discussion followed and this motion was approved with a 12-0-0 vote.

The CSA took a break from 2:00 PM to 2:07 PM.

Request for Approval of FY 2016 Older Volunteer Programs State Allocations

Scott Wamsley, AASA staff, stated these State and Federal allocations are for Retired Senior Volunteer Program (RSVP), Senior Companion Program (SCP) and Foster Grandparent Program (FGP) to support local volunteer program activities.

A motion was made by Commissioner Burri to approve FY 2016 Older Volunteer Programs state allocations, as presented. Commissioner Sheehan seconded the motion.

Additional discussion followed and this motion was approved with an 11-0-1 vote.

Request for Approval to Re-Allocate FY 2015 State Senior Volunteer Program Funds

Mr. Wamsley stated FY 2015 SCP and FGP volunteer funds will be re-allocated to grantees that can utilize these funds for local volunteer efforts, as funds previously awarded to prior grantees were unable to be utilized due to volunteer vacancies resulting from health issues.

A motion was made by Commissioner Ortega to approve the reallocation of FY 2015 State Senior Volunteer Program funds, as presented. Commissioner Mast seconded the motion.

This motion was approved with a 12-0-0 vote.

Request for Approval for FY 2016 Grant for Medicare Improvements for Patients and Providers Act, State Health Insurance Program (MIPPA-SHIP) and Area Agency on Aging (MIPPA-AAA)

Tari Muniz, AASA staff, requested approval to award MIPPA-SHIP and MIPPA-AAA grants to the Medicaid Medicare Assistance Program (MMAP) to provide outreach and education to potential low income beneficiaries new to Medicare.

A motion was made by Commissioner Schade to approve the FY 2016 grant for MIPPA-SHIP and MIPPA-AAA, as presented. Commissioner Reid-Smith seconded the motion.

Commissioner Mast requested Mr. Wamsley monitor this funding and to roll this data into his financial update, and Mr. Wamsley agreed to do so.

This motion was approved with a 12-0-0 vote.

Request for Approval for FY 2016 Grant for Medicare Improvements for Patients and Providers Act, Aging and Disability Resource Collaboration (MIPPA-ADRC)

Ms. Muniz stated this funding is for ADRC's outreach, education and enrollment assistance for Medicare Part D, Low Income Subsidy, and Medical Savings Programs.

A motion was made by Commissioner Mast to approve the FY 2016 grant for MIPPA-ADRC, as presented. Commissioner Burri seconded the motion.

This motion was approved with a 12-0-0 vote.

Request for Approval of Older Adult Refugees (ORS) Grant

Ms. Muniz stated AASA has partnered with the ORS to provide information and access to service for older adult refugees over the past three years. Ms. Muniz stated an interagency agreement was formed for the first quarter of FY 16, but after January 1, 2016, ORS will contract directly with the AAAs to carry out the responsibilities for the balance of this grant.

A motion was made by Commissioner Mast to approve the Older Adult Refugees grant, as presented. Commissioner Ortega seconded the motion.

Additional discussion followed and this motion was approved with a 12-0-0 vote.

Request for Approval of Fiscal Year (FY) 2016 Medicare/Medicaid Assistance Program (MMAP) Performance Improvement and Innovations Grant

Dawn Jacobs, AASA staff, stated MMAP Central formed a workgroup of five AAAs to decide what avenue to take to provide online training, and an RFP was put out for bid with two contractors receiving an award. One will conduct online training, and the other will conduct an analysis of the top two leading agencies, and the lowest two performing agencies. Ms. Jacobs stated she will return to provide an update.

A motion was made by Commissioner Schade to approve the FY 2016 MMAP Performance Improvement and Innovations grant, as presented. Commissioner Sheehan seconded the motion.

This motion was approved with a 12-0-0 vote.

Request for Approval of Fiscal Year 2016 Prevent Elder and Vulnerable Adult Abuse, Exploitation, Neglect Today (PREVNT)

Dawne Velianoff, AASA staff, stated AASA conducted an internal review process to select award recipients of the State PREVNT funding through an RFP bid process that went out.

Commissioner Mast made a correction on page two of the memo, and Ms. Velianoff confirmed the correction.

Ms. Velianoff stated there were 18 submissions and the AASA review panel selected nine awardees, with one stipulation for Elder Law of Michigan - to allow AASA's Executive Director the authority to reduce the grant award amount should AASA not approve the informational technology component in their grant proposal.

A motion was made by Commissioner Mast to approve the FY 2016 PREVNT funding, with the tentative additional grant funds to go towards mini grants later in the year, as presented. Commissioner Burri seconded the motion.

Ms. Velianoff offered to provide an update on the grantee's activities in January of 2016.

Commissioner Wishart requested the commission be included in discussions with Mr. Lewis regarding the PREVNT press release in support and acknowledgement of the importance of this initiative against elder abuse.

Additional discussion followed and this motion was approved with an 8-1-3 vote.

Request for Approval of Alzheimer's Association Pilot Project Grant

Sally Steiner, AASA staff, stated the Alzheimer's Association grant will be used for in-home support and care services for persons with Alzheimer's Disease, including a 24/7 helpline, care consultation and support groups.

A motion was made by Commissioner Mast to approve the Alzheimer's Association Pilot Project grant, as presented. Commissioner Schade seconded the motion.

Additional discussion followed and this motion was approved with a 12-0-0 vote.

INFORMATIONAL ITEMS

Update Previously Approved Funding/Grants on Associated Ongoing Activities

None provided.

ANNOUNCEMENTS

The next Commission on Services to the Aging meeting will be held at 9:00 AM on Friday, October 16, 2015, at the U.P. Area Agency on Aging, UPCAP Services, Inc., located at 2501 14th Avenue South in Escanaba. A public hearing will follow this meeting at the same location at 1:00 P.M. Please note this meeting is open to the public, anyone wishing to attend may do so. Those needing accommodations to attend meetings should contact Carol Dye at (517) 373-8268 at least five (5) business days prior to the meeting date.

The next SAC meeting will be held at 9:00 AM on Thursday, October 22, 2015, at the Ramada Lansing Hotel and Conference Center located at 7501 W. Saginaw Hwy. in Lansing. Commissioner Wishart will attend this meeting to represent the Commission.

ADJOURN

Commissioner Wishart adjourned the meeting at 2:42 PM.